

Carmel Lions Club
141 East Main Street
P.O. Box 1021
Carmel, IN 46082-1021



Rental Agreement

Date of Request: _____

Understandings For Use (Please initial each item)

1. No Smoking Anywhere in Building. _____
2. No Alcoholic Beverages on the Premises. NO EXCEPTIONS. _____
3. Payment of \$300 a day rental fee, \$300 security deposit and rental agreement are due at time of rental request. _____
4. THREE WEEK Cancellation Notice is required or Forfeiture of \$300 rental fee. _____
5. Rental fee is for Building and Grounds ONLY. _____
6. When Finished User Agrees To:
 - a. Return ALL Tables & Chairs to the Racks. _____
 - b. Leave Heat at 55 degrees or A/C at 80 degrees. _____
 - c. Leave Club House and Grounds Neat and Clean. _____
 - d. Turn OFF ALL LIGHTS & Lock All Windows and Doors. _____
 - e. Return Keys to Club House Representative within 24hrs. _____
7. Report ANY Club House Problems to the Lions Club Representative. _____
8. Renter is responsible for any and all damages. Deposit refunded after Inspection by a Lions Club Representative. _____
9. All rentals must end no later than 10pm to allow time for clean up. _____
10. Renter is responsible for any violations of the city noise ordinance in clubhouse or parking lot are. _____

Booking Information

- Nature of Occasion: _____
- Time and Date of Use Requested: _____
- Est. Time IN: _____ Est. Time OUT: _____
- Number of Attendees: _____
- Chaperones for under 21 parties: _____ (must be at least 10-1 ratio)

Name and address of responsible party

Phone number: _____

Signature: _____ Date: _____

Club Representative is _____ Phone # _____

If this is your first rental, you may be required to provide two references and meet with a Board member to discuss your rental of the Carmel Lions ClubHouse.